

Factual Information Summary for Promotion and Tenure

Iowa State University

To be completed by candidate and reviewed by department chair

This quantitative summary aims to present internal reviewers with a standard set of factual information relative to the candidate's activities during the review period. While this summary of factual information (Tab 1) contains the key facts of the candidate's promotion and tenure case (5.2.4.2.6), the narrative portfolio summary prepared by the candidate (Tab 2) articulates the specific context of the case and highlights the candidate's scholarly accomplishments, trajectory, and impact.

This factual information summary is an internal document not to be shared with external reviewers. This document shall be completed by the candidate and reviewed by the department chair and the departmental promotion and tenure committee. The candidate has final responsibility for the factual information summary's accuracy.

Candidate Name:

Current Rank:

Department:

College:

Extension Appointment: Y or N

Date factual information summary completed by candidate:

- **Date accepted by department chair:**
- **Date accepted by departmental committee:**

I. For General Faculty

1. Advising (*provide number, not names*)

Advisee Type	As of fall semester	Graduated at current rank*	Graduated at previous rank*
Undergraduate advisees – Non-Honors			
Undergraduate advisees – Honors			
Masters – As major professor			
Masters – As committee member			
Ph.D. – As major professor			
Ph.D. – As committee member			
Post-Docs			

*If applicable, indicate numbers at ISU and prior to ISU as (ISU/non-ISU)

2. **Teaching (since appointment to current rank)**

Academic Year	Number of credits taught		
	Undergraduate	Graduate	Professional (CVM only)

*If applicable, indicate numbers at ISU and prior to ISU as (ISU/non-ISU)

3. **Publications (provide number, not titles).**

Must be accepted, forthcoming, in press, or published – not “submitted” or “under review” or “working paper”.

Publication Type	At current rank	At previous rank
Refereed journal articles		
Authored books		
Authored textbooks		
Edited books		
Book chapters		
Textbook chapters		
Non-refereed journal articles		
Encyclopedia entries		
Non-refereed proceedings		
Refereed proceedings – Major conferences		
Presentations – Major conferences		
Juried exhibitions/shows/performances		
Invited exhibitions/shows/performances		
Peer-validated adult curricula/programming (Extension)		
Peer-reviewed Extension Publications		
Peer-validated undergraduate/graduate curricula or instructional materials		
Software products (e.g., decision support, apps)		
Other (specify):		

*If applicable, indicate numbers at ISU and prior to ISU as (ISU/non-ISU)

4. **Invited Talks**

Venue	At current rank	At previous rank
At other universities		
At conferences		
At agencies, companies, other venues		

*If applicable, indicate numbers at ISU and prior to ISU as (ISU/non-ISU)

5. **Funding**

Type	Role	Total funding		Funding to candidate	
		At current rank	At previous rank	At current rank	At previous rank
External – Competitive	PI				
	Co-PI				
External – Non-competitive	PI				
	Co-PI				
Internal	PI				
	Co-PI				

*If applicable, indicate numbers at ISU and prior to ISU as (ISU/non-ISU)

6. **Citations**

Name of source	Date consulted	Number

7. **H-indexes (Web of Science and Google Scholar)**

Name of source	Date consulted	Number

8. **AAU-Caliber Awards (at current rank)**

Award Name	Date conferred

Consult http://sites.nationalacademies.org/PGA/Resdoc/PGA_044718 for list of awards.

*If applicable, indicate numbers at ISU and prior to ISU as (ISU/non-ISU)

9. **Other Awards (at current rank)**

Award Name	Date conferred

*If applicable, indicate numbers at ISU and prior to ISU as (ISU/non-ISU)

10. **Technology Transfer Activity**

Activity		At current rank	At previous rank
Patents	Awarded:		
	Pending:		
Licenses			

*If applicable, indicate numbers at ISU and prior to ISU as (ISU/non-ISU)

II. For CVM faculty only:

1. **Teaching**

Advisee Type	Active as of current semester	Graduated at current rank	Graduated at previous rank
Post-Docs (Board-Certified)			
Post-Docs (Non Board-Certified)			
Residents mentorship			
Interns mentorship			

2. **Clinical Service Activity**

Year	Weeks of Assigned Duty including Emergency Duty

III. **For Extension faculty only:**

1. **Teaching**

Year	Number of non-credit classes/events

2. **Stakeholder/Community Engagement**

Year	Type, Number and Followers	
	Type (e.g. Blogs, Newsletters, Social Media Use, Popular Press Articles, Radio Shows, Webinars)	Number of Items & Number of Followers
e.g. 2014	Blog	1 and 200 followers

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