

CALS Academic Affairs Meeting Minutes September 14, 9:00 a.m. in Room 124 I Ed II

The meeting was called to order by Chair, Melody Carroll. Members present: Carroll, Retallick, Ross, Acker, Burnett, Osborn, Deaton, Rudolphi, Polito, Mullen, Miller, and Boury.

Carroll welcomed new committee members. The first item on the agenda was the Map Works software package. Tom Polito reported that the college had the first Map Works training for CALS advisors on September 14. It was well attended. The Map Works tool was purchased by the Department of Residence 3 years ago. The college will join the project for the remaining 2 years to see if the information it provides for students is beneficial in advising. Freshman students will fill out a survey 3 weeks into the semester. Map Works can tell advisors if the student is Low, Medium, or High risk to leave the university. The software will allow advisors to review the student's survey answers to better advise each student according to their needs. The Academic Affairs committee will guide the college on the usefulness and practicality of Map Works and whether it is feasible to continue after 2 years.

Ross presented wording on the degree audits dealing with obtained, major, transfer, and in progress credits. Mullen moved to have the line read "needs x credits to reach 128 credits". Retallick seconded the motion; motion unanimously passed. Please find below the wording that Ross passed along to Deanna

Academic Affairs met today and came to a decision regarding this area of the audit: we are interested in moving in this direction, but we would like to make some modifications.

- First, we would like to remove the special message for transfer students.
- Second, we would like to remove the second instance of IN-P... credits listed under ISU/FOUR YEAR COLLEGE CREDITS APPLIED, as it is redundant.
- Finally, on the needs line, we would like additional text to appear *after* the number of needed credits: "to reach XXX" where XXX is the number of credits required for the major.

If the student has transfer work the area would look something like this:

BACHELOR'S DEGREE IN THIS MAJOR REQUIRES:

---COMPLETION OF ALL SPECIFIC COURSE REQUIREMENTS LISTED BELOW.

---2.00 MINIMUM CUMULATIVE GRADE POINT AVERAGE.

---128.0 MINIMUM CREDITS – Only 65.0 crs from a two year

institution may apply toward degree program

which may include up to 16.0 Career/Tech crs.

9.0 P-NP crs of free electives may apply.

NO -----TOTAL APPLIED CREDITS-----

Appl'd 100.50 credits

IN-P... 18.0 credits

---> Needs 9.50 credits to reach 128.0

TWO YEAR TRANSFER CREDITS APPLIED

32.0 credits added

ISU/FOUR YEAR COLLEGE CREDITS APPLIED
30.50 credits added

And if the student does not have transfer work the area would look something like this:

BACHELOR'S DEGREE IN THIS MAJOR REQUIRES:

- COMPLETION OF ALL SPECIFIC COURSE REQUIREMENTS LISTED BELOW.
- 2.00 MINIMUM CUMULATIVE GRADE POINT AVERAGE.
- 128.0 MINIMUM CREDITS – Only 65.0 crs from a two year institution may apply toward degree program which may include up to 16.0 Career/Tech crs. 9.0 P-NP crs of free electives may apply.

NO -----TOTAL APPLIED CREDITS-----

Appl'd	99.50 credits
IN-P...	15.0 credits
---> Needs	13.50 credits to reach 128.0

ISU/FOUR YEAR COLLEGE CREDITS APPLIED
99.50 credits added

If any technical difficulties prevent the implementation of this approach, please let me know. And thanks, Deanna, for all your help with this – we really appreciate it. :-)

The Academic Standards and Admissions Committee will be attended by Retallick for another year.

Polito reminded the group of upcoming orientation dates of November 1 and 12; January 7. He also reported that University orientation for 2011 has moved everything back ½ hour. The college portion will be moved from 1:00 to 1:30. Departmental orientation will be from 2:15 to 5. Discussion on what the college portion should be was discussed and concluded that maybe a retreat to discuss the format would be beneficial. The college would like to provide families with the best possible service in the college. Carroll would like Polito to send the committee the power point used in the college presentation to review before the retreat.

Deaton reported that Hort 110 visit session is September 30 and paperwork will be out soon. Meeting adjourned at 10:00. The next meeting will be October 12 at 9:00 in 124 I Ed II.

Respectfully submitted,

