

**College of Ag and Life Sciences
Academic Affairs Committee
Minutes, March 23, 2011**

Present: Melody Carroll (Chair), Nancy Boury, John Burnett, Sarah Miller, Mickey Deaton, Jim Holtz, Barb Osborn, Mike Retallick, Tom Polito, David Acker, Howard Tyler

1. Meeting was called to order at 9:05 by Carroll (committee chair)
2. Previous minutes were approved unanimously without any changes.
3. Math Placement exams – Tom reported that incoming transfer students will take math placement exams if they are NOT transferring in credits for math. Incoming freshmen will only take the math placement exams if they are entering a department that is shared between Ag and LAS. The math ACT scores will be used for placing all other incoming freshmen.
4. Melody reported that the UAAC has developed an online university-wide advisor evaluation form. All students in all departments will be asked to fill out this evaluation and the responses will be used to better understand the advising climate on campus. The UAAC will ask the Provost to support not allowing this data to be used in a punitive manner. Several members of the committee expressed concerns that student responses to the online evaluation would be lower than their current written evaluation forms and questioned whether the university-wide evaluation would adequately evaluate their specific departmental concerns. There were also concerns expressed about providing individual advisor evaluations to the advisor, and whether advisors with small advisee loads would be able to identify individual respondents. Melody explained that the new evaluation will be implemented, but departments will be able to add additional questions that are specific for their own program.
5. Melody also assessed interest in attending the NACADA Region 6 conference. Little interest was expressed – Dean Acker has agreed to pay for two people total to attend (Melody is going) still room for one more person.
6. Tom notified the committee that Dave Ross will be manning 33 Curtiss during the Student Success Summit on Friday (the last drop date) and would leave messages for Tom regarding specific requests that would be appropriately handled the following Monday. Several committee members expressed the hope that the any subsequent summits would be scheduled for a different date to avoid such a busy advising day. The group was encouraged to attend.
7. Melody reported that AccessPlus might be able to produce advisee photo sheets (similar to the class list photos) in the future.
8. Melody also reported that Soar in Four information will be stored in ADIN and there is no need to forward this information to the Provosts Office in the future.
9. David Acker reported that there currently were discussions underway to develop an Academic Advising Academy. There is funding available to bring outstanding advisors together to provide leadership and brainstorm potential improvements to our best practices in advising.
10. Tom reported that there will be no changes in how incoming transfer audits are handled until the paperless system evolves. In addition, current discussions regarding the

paperless system revolve around allowing all advisors in a department to access information about all advisees.

11. Tom requested that advisors e-mail him with comments, criticisms, as well as success and failure stories about the MapWorks program. MapWorks will continue to be available for the next few years and is funded by the Department of Residential Life.