

CALS Policy on Spending from Endowed Scholarship Accounts

The following policy was discussed and agreed upon with department chairs at the November 18, 2011, meeting of the CALS Cabinet.

The ideal and preferred situation is for accumulated funds in the expendable portion of the endowed scholarship account to be equal to one year of the annual scholarship amount. This situation should occur as awards are determined each spring and prior to the student using the award in the fall semester.

The maximum amount of expendable funds available should be no more than two years of the annual scholarship amount. Again, this maximum level would occur as awards are determined each spring and prior to the student using the award in the fall semester. In cases where the maximum amount is reached, spending should be accelerated in the next award period or excess expendable funds should be transferred into the endowed portion of the account to grow the endowment.

Exceptions: In certain circumstances, a department may find itself with more than the maximum level (two years of the scholarship amount accumulated). In such situations, the department should contact the CALS Development Office, 4-7677, or ISU Foundation Donor Compliance Services, 4-6485, to seek advice and action on the variable(s) that may be constraining spending from the account.