Present: Melody Carroll (Chair), Nancy Boury, John Burnett, Sarah Miller, Mickey
Deaton, Jim Holtz, Barb Osborn, Mike Retallick, Tom Polito, David Acker, Howard
Tyler

1. Meeting was called to order at 9:05 by Carroll (committee chair)
2. Previous minutes were approved unanimously without any changes.
3. Math Placement exams – Tom reported that incoming transfer students will take math
placement exams if they are NOT transferring in edits for math. Incoming freshmen will
only take the math placement exams if they are entering a department that is shared
between Ag and LAS. The math ACT scores will be used for placing all other incoming
freshmen.
4. Melody reported that the UAAC has developed an online university-wide advisor
evaluation form. All students in all departments will be asked to fill out this evaluation
and the responses will be used to better understand the advising climate on campus. The
UAAC will ask the Provost to support not allowing this data to be used in a punitive
manner. Several members of the committee expressed concerns that student responses to
the online evaluation would be lower than their current written evaluation forms and
questioned whether the university-wide evaluation would adequately evaluate their
specific departmental concerns. There were also concerns expressed about providing
individual advisor evaluations to the advisor, and whether advisors with small advisee
loads would be able to identify individual respondents. Melody explained that the new
evaluation will be implemented, but departments will be able to add additional questions
that are specific for their own program.
5. Melody also assessed interest in attending the NACADA Region 6 conference. Little
interest was expressed – Dean Acker has agreed to pay for two people total to attend
(Melody is going) still room for one more person.
6. Tom notified the committee that Dave Ross will be manning 33 Curtiss during the
Student Success Summit on Friday (the last drop date) and would leave messages for
Tom regarding specific requests that would be appropriately handled the following
Monday. Several committee members expressed the hope that the any subsequent
summits would be scheduled for a different date to avoid such a busy advising day. The
group was encouraged to attend.
7. Melody reported that AccessPlus might be able to produce advisee photo sheets (similar
to the class list photos) in the future.
8. Melody also reported that Soar in Four information will be stored in ADIN and there is
no need to forward this information to the Provosts Office in the future.
9. David Acker reported that there currently were discussions underway to develop an
Academic Advising Academy. There is funding available to bring outstanding advisors
together to provide leadership and brainstorm potential improvements to our best
practices in advising.
10. Tom reported that there will be no changes in how incoming transfer audits are handled
until the paperless system evolves. In addition, current discussions regarding the
paperless system revolve around allowing all advisors in a department to access information about all advisees.

11. Tom requested that advisors e-mail him with comments, criticisms, as well as success and failure stories about the MapWorks program. MapWorks will continue to be available for the next few years and is funded by the Department of Residential Life.