College of Agriculture and Life Sciences
FY16-17 New Faculty Orientation Schedule

CALS blend of activities in new faculty orientation, peer mentoring, promotion and tenure, and ADVANCE attempt to ensure the success of all new faculty hires.

Sept. 15, 2016, 7:30 – 9:00 a.m. in Room 142 Curtiss Hall
  • Meet the Dean

Oct. 14, 2016, 1:00 – 2 p.m. in Room 0009 Curtiss Hall
  • Procurement (formerly Purchasing) and Kuali
    o Procurement – Yi Wu
    o Kuali, hands on training – Mike Ulm

* Nov. 1, 2016, 10:30 a.m. – noon in 142 Curtiss Hall
  • Research Pre-Award Support – Part I
    o Pre-Award Resources for Competitive Funding Applications–Roxanne Clemens
    o Gold Sheets-Janet Brodie, Michele Rogers, and Lori Oh
    o OSPA at a Glance – Andrea Rich and Lynn Bagley

* Nov. 11, 2016, 1:00 – 2:30 p.m. in 0019 Curtiss Hall
  • Research Pre-Award Support – Part II
    o Budget Justification and Scope of Work-Janet Brodie, Michele Rogers, and Lori Oh

Nov. 29, 2016, 9:30 – 11:00 a.m. in 142 Curtiss Hall
  • ADVANCE, Diversity, and Human Resources
    o ADVANCE – Dr. Susan Lamont
    o Diversity – Dr. Theressa Cooper
    o Human Resources – Kathey Schuckert and Tasha Barton

* March 23, 2017, 8:00 – 9:30 a.m. in 142 Curtiss Hall
  • Iowa Agriculture & Home Economics Experiment Station and Office of Responsible Research
    o IAHEES – CALS Administration on NIMSS and ReePORT
    o Office of Responsible Research – ORR staff on IRB, IACUC, etc.

April 26, 2017, 8:30 – 10 a.m. in 142 Curtiss Hall
  • Collaborative Learning – Dr. Janette Thompson

May 5, 2017, 12 – 1:30 p.m. in 142 Curtiss Hall
  • Post-Award Session – CALS Budget & Finance staff
    o Advanced Account numbers, Subrecipient Request Form, No Cost Extension
    o Incentive Accounts, Rebudget Request Form, and EASE Forms
    o Allowable/Unallowable Costs

**April 17, 2017, 4 – 5:30 p.m. in 1204 Kildee Hall (Ensminger Room)
  • CALS P & T Workshop for Assistant Professors
    o with CALS Dean and Associate Deans and select recently promoted faculty

**May 1, 2017, 4 – 5:30 p.m. in 142 Curtiss Hall
  • CALS P & T Workshop for Associate Professors
    o with CALS Dean and Associate Deans and select recently promoted faculty

**May 3, 2017, 12 – 1:30 p.m. in 142 Curtiss Hall
  • Promotion and Tenure: Post P & T Mirroring Workshop
    o with Associate Deans Acker and Colletti, Assistant Dean, Ruth MacDonald, Gwyn Beattie, CALS Peer Mentoring Coordinator, and Sue Lamont, ADVANCE

* recommended for faculty with research responsibilities

For more information contact Joe Colletti (colletti@iastate.edu) or Carla Persaud (cpersaud@iastate.edu) 294-1823
http://www.cals.iastate.edu/faculty-staff/new-faculty-orientation